



AGENDA AND MATERIAL

ANNUAL ORGANIZATIONAL MEETING OF THE BOARD

TUESDAY, DECEMBER 2, 2008
6:00 P.M.

CATHOLIC EDUCATION CENTRE, WELLAND, ONTARIO

Note: The Chief Executive Officer will preside until the Election of the Chairperson of the Board in accordance with Section 208-4 of the Education Act.

A. ROUTINE MATTERS

	Reference
1. Meeting Called to Order - <i>John Crocco, Director of Education/Secretary-Treasurer</i>	-
2. Opening Prayer & Blessing - <i>(Most Rev.) James M. Wingle D.D.</i>	-
3. Saint Paul Catholic High School Liturgical Dancers and Choir	-
4. Roll Call	-
5. Approval of Agenda	-
6. Declaration of Conflict of Interest	-
7. Election Procedures	A7
8. Election of Chairperson	-
9. Election of Vice-Chairperson	-
10. Chairperson's Remarks	-
11. Vice-Chairperson's Remarks	-

B. COMMITTEE AND STAFF REPORTS

1. Board Committees	B1
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C. MOMENT OF SILENT REFLECTION FOR LIFE

D. ADJOURNMENT

TO: Niagara Catholic District School Board
Annual Organizational Meeting of the Board
December 2, 2008

TOPIC: ELECTION PROCEDURES

Prepared by: John Crocco, Director of Education
Presented by: John Crocco, Director of Education
Date: December 2, 2008



REPORT TO THE ANNUAL ORGANIZATIONAL MEETING OF THE BOARD TUESDAY, DECEMBER 2, 2008

ELECTION PROCEDURES

BACKGROUND INFORMATION

Niagara Catholic District School Board By-Law Section 6 states:

ANNUAL ORGANIZATIONAL MEETING

1. The first meeting of the Board in December of each year shall be designated as the annual organizational meeting and shall be held during the first week of December unless otherwise determined by the Board.
2. At such meeting at the appointed time the Chief Executive Officer, or in his/her absence a person designated by the members present, shall preside until the election of the Chairperson.
3. Where the annual organizational meeting follows a municipal election, the chief Executive Officer shall read the returns of the election to the Board as certified to him/her by the Municipal Clerks and may request a Judge to attend to take the Declaration and the Oath of Allegiance.
4. At the annual organization meeting following a municipal election, every person elected to the Board shall make and sign the Declaration and the Oath of Allegiance before the Secretary of the Board or before any person authorized to administer an oath unless such requirement was fulfilled prior to the organizational meeting.
5. Election of Chairpersons & Vice-Chairperson
 - a) The temporary Chairperson shall name the scrutineers appointed for the election of the Chairperson.
 - b) The election of the Chairperson shall be by nomination and vote by ballot. The candidate receiving a clear majority of votes cast by all members present shall be elected but the count shall not be declared. Should no candidate receive a clear majority of votes cast, the candidate receiving the least number of votes shall be dropped and balloting shall be continued in this manner until a majority of ballots cast shall be in favour of one person or an equality of votes results in a tie, in which case one further ballot shall be held. If an equality of votes shall result again, the candidates shall draw lots to fill the position.
 - c) The person elected Chairperson shall be Chairperson until the next organizational meeting and shall at once take the chair and preside over the election of Vice-Chairperson and the further conduct of the meeting. The Chairperson has the right to vote as any other trustee for the position of Vice-Chairperson.
6. Ballots - The scrutineers shall be instructed by resolution to destroy the ballots.

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TOPIC: BOARD COMMITTEES

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BOARD COMMITTEES

BACKGROUND INFORMATION

Niagara Catholic District School Board By-Law Section 16.5B states:

Ad Hoc Committees

“The Board may establish Ad-Hoc committees as required. The establishing motion shall indicate the specific mandate of the committee, the membership of the committee, and the due date of the final report. All Ad-Hoc committees shall require a new Board motion at the yearly organizational meeting of the Board. The Chairperson of the Ad-Hoc committees shall be elected at the first meeting of the committee by the members of the committee.”

At this time there are no ad-hoc committees to be renewed.

Appendix “A” lists the members of the Statutory, Standing and Liaison Committees, where there is Trustee representation, so that the membership can be updated as required.

Membership to the committees are appointed by the Chairperson of the Board in consultation with the Vice-Chairperson of the Board.

Please indicate your interest in serving on specific committees by submitting the form to the Chairperson of the Board through the Office of the Director of Education by December 5, 2008.

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BOARD COMMITTEES

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AD HOC COMMITTEES

Committee	2008 Membership	2009 Membership

STANDING COMMITTEES

Committee	2008 Membership	2009 Membership
Policy Committee	John Belcastro Kathy Burtnik Frank Fera	

STATUTORY / OTHER ONTARIO MANDATED COMMITTEES

Committee	2008 Membership	2009 Membership
S.E.A.C.	Gary Crole Tony Scalzi	
S.A.L.E.P.	Frank Fera	
Disciplinary Hearing Committee	John Belcastro Gary Crole Frank Fera	

OTHER LIAISON COMMITTEES

Committee	2008 Membership	2009 Membership
E.A.P.	Maurice Charbonneau	
Regional Catholic School Council/PIC	Kathy Burtnik	